

Sample academic-year budget, with seed funding only

Item	Description	Amount
Food	\$10 x 20 ppl x 7 meetings	1400
	Special items tied to particular sessions	
Materials	(excludes photocopying)	150
Session leader honoraria	\$150 x 3 guest session leaders	450
TOTAL		2000

Sample academic-year budget, with additional funding

Item	Description	Amount
Food	\$15 x 20 ppl x 7 meetings	2100
	Special items tied to particular	
Materials	sessions, classroom materials, etc.	500
Session leader honoraria	\$150 x 7 session leaders	1050
Travel for out-of-town	\$400 travel + \$150 hotel + \$50	
session leader	incidentals	600
TOTAL		4250

Notes

*Figures are for a Math Teachers' Circle with 20 participants (including organizers) that meets 7 times per academic year.

*Administrative costs, if not donated, should be factored into your budget.

*It is assumed that meeting space and photocopies are donated.